

Certification – What to expect



- Certification sessions give everyone the opportunity to achieve externally recognised BQF certification for their practical application, skills and capability
- You get a 45 min slot to share recent examples of the application of your chosen discipline/s tools and techniques. There is no rigid format for presentation so you can use your existing documentation and presentation packs as evidence. It helps if you are able to summarise any documentation and send 48 hours in advance of the one to one.
- During the one to one session we expect you to present your executive summary and we ask you some questions about the evidence you share and give you the opportunity to bring your experience to life
- This is your opportunity to share all your brilliant knowledge, expertise and experience and our ambition is to help you be the best you can be.. celebrating and recognising the skills and capability you have put into practice
- We provide some feedback in real-time and summarise what was brilliant and a few things you may want to focus on to become even better. If you have gaps that prevent you from achieving the level you are aiming for we give you the feedback and you have the opportunity to come back in an agreed timeframe.
- If you achieve the standards BQF will issue you with a formal certificate and register you on their database

BQF Certification Levels - PPM



There is something for everyone in every role and level

BQF Project Associate - Project Review

Demonstrating understanding of project tools and techniques and playing a role within a project team

BQF Project Management Practitioner - Project Review

Demonstrating delivery of an E2E project using a range of recognised project management tools, techniques and processes

BQF Project Specialist - Project Review

Demonstrating your key specialism within the project and your contribution to the project outcomes

BQF Programme and Project Management Advanced Practitioner - Project/Portfolio Review

In addition to Practitioner the candidate needs to demonstrate - Delivery of a range of projects and/or programmes that link to a defined business strategy and cross multiple disciplines or teams with evidence of in depth use of recognised project management tools, techniques and processes

BQF Portfolio, Programme and Project Management Master Practitioner - Portfolio Review

In addition to Advanced the candidate needs to demonstrate – Delivery of multiple complex projects and/or programmes within a portfolio structure at a strategic and/or enterprise level. Sponsorship at exec level over multiple functions with scope and remit to influence external factors

Project Management Readiness



For all certification levels you will need to demonstrate you have managed a project or portfolio end to end and share the following artefacts:

- Project Charter
- Project Delivery Plan
- Risk and Issue Register/Log
- Benefit Delivery Plan
- Business Case
- Post Implementation Review