

# Sample form, not for offline completion.

Visit <https://ukexcellenceawards.awardsplatform.com> to enter.

## Best Team

This category recognises teams who achieve outstanding results by working together effectively. They combine diverse strengths, support and develop one another, and create positive experiences for colleagues and customers. These teams are inclusive, collaborative, and greater than the sum of their parts.

Category Sponsor



<p>One line entry name/summary (this will be used in our brochure and at the Awards Ceremony). </p> <p>To give you some guidance, a previous example is:<br /> Church House, a charity journey to net zero.</p>

### Contact Us

If you have any questions or need any further information please feel free to contact us at [awards@bqf.org.uk](mailto:awards@bqf.org.uk)

### Awards Process

By submitting an entry, you are beginning your journey on the BQF Awards process.

- Step 1. Submit award entry.
- Step 2. Judges will review entries and shortlist candidates.
- Step 3. Shortlisted candidates announced.
- Step 4. Shortlisted candidates put forward to our judging panel which will give you the opportunity to virtually present to the judges.
- Step 5. Finalists announced.\*
- Step 6. Winners announced at Awards Ceremony.

\*For the Patron's Awards, you will be supported to produce a short video (with help and guidance) that will be played at the Awards Ceremony.

Please fill in the form below with your details

Your name

Your email address

The email address given here will be the email address used for all correspondence.

I am happy for my email address to be added to the BQF marketing database

☐ Yes

☐ No

Name of Secondary Contact

If you are submitting this entry on behalf of someone else please give the name of that person here or details of a secondary contact. This contact could also be a Project Leader or a person you are nominating.

Secondary Contact email address

If you are submitting this entry on behalf of someone else please give their email address here or that of a secondary contact. This contact could also be a Project Leader or a person you are nominating.

The Secondary Contact is happy for their email address to be added to the BQF marketing database

☐ Yes

☐ No

Organisation Name

Do you have a BQF Membership?

☐ Yes

☐ No

Not sure if your organisation is a member of the BQF? [You can check here.](<https://www.bqf.org.uk/about-us/our-members/>)

If you are not a BQF Member do you fall into any of the categories below? (optional)

☐ charity

☐ not for profit organisation

If you have a discount code to use against your award entry fee please add it here (optional)

Please upload a high resolution company logo, in jpeg format 300dpi minimum (optional)



Uploading your logo grants us permission to use this for publication in relation to the UK Excellence Awards.

Please give a brief summary of your award submission

70 words

Uploading your summary grants us permission to use this for publication in relation to the UK Excellence Awards if you reach the finals.

We will be producing a UK Excellence Awards Brochure and the summary will be used here, for guidance you can view the last brochure [here](#). Please write the summary in the 3rd person and simple language, here is an example of a previous summary:

*You will not have a chance to change this before the brochure is printed.*

How did you hear about the UK Excellence Awards (optional)

Newsletter

BQF Member

Previous Entrant

Boost

Podcasts

Google

LinkedIn

Other

**Team name** (please write this as you wish it to appear on any literature?)

**Please give a brief overview of the team** (e.g. size, main job roles, demographics etc)

### Section 1: Delivering Results

300 words

**Tell us how the team:**

- Understands the business vision and strategy, and aligns their work to help the organisation succeed.
- Measures their impact clearly, sharing progress and achievements with stakeholders.
- Supports and adapts to one another to achieve shared goals.
- Achieves tangible results and outcomes for both the business and customers.

### Section 2: Working Together

300 words

**Tell us how the team:**

- Constructively challenge each other and the status quo while maintaining strong relationships.
- Demonstrate creativity and innovation by working collectively to solve problems.
- Draw on diverse strengths to achieve the best outcomes.
- Support one another through times of change and challenge.
- Collaborate with other teams, sharing best practice and tackling wider business issues.
- Create opportunities for members to develop and learn new skills.

### Section 3: Continuous Improvement

250 words

**Tell us how the team:**

- Regularly review their performance and understands how they are doing.
- Openly share mistakes and treat issues as opportunities for learning and improvement.
- Solve problems collaboratively with other teams, customers or stakeholders, drawing on diverse skills and perspectives.
- Actively look for ways to improve and seek to take on new challenges.

### Section 4: What makes your team great and differentiates you from others?

150 words

**Here we are looking for feedback from a range of stakeholders (ie. peers, managers, teams, suppliers and customers) that shows how the team:**

- Sustains effective and inclusive ways of working that deliver consistent results.
- Builds a positive team culture where achievements are recognised and celebrated.
- Welcomes and integrates new members, creating a sense of belonging.
- Receives excellent feedback from stakeholders, customers, and colleagues for their collective impact.

**Please use this section to upload your one piece of supporting evidence.**

When uploading your supporting evidence please remember:

1. A maximum of **one piece of supporting evidence** can be submitted with your entry.
2. Video attachments may be hosted on a video site such as YouTube or Vimeo.
3. Provide website URLs to the publicly accessible campaign or active URL of a landing page. Please ensure any applicable usernames and passwords are provided and active.
4. Please do not upload any further written material as the judges will not consider these. The written component of your entry should be fully explained within the provided form fields.
5. Any links added into supporting evidence will not be viewed by judges.
6. Think about quality rather than quantity, videos should be no more than 5 minutes and any presentations or PDFs should be a maximum of 6 pages.

Please give any further information we may need to access your attachment e.g. passwords. (optional)